

## **Checklist of Requirements for Student Visa**

1. Duly notarized letter request from the applicant;
2. Duly notarized General Application Form accomplished by the applicant (BI Form No. MCL-07-01);
3. Original copy of the Notice of Acceptance (NOA) containing a clear impression of the school's official dry seal or a duly notarized written endorsement from the school for the conversion of the applicant's status signed by the school's Registrar;
4. Original copy of Medical Certificate issued by the Bureau of Quarantine and International Health Surveillance or a government medical institution with competence to certify that the applicant is not afflicted with any dangerous, contagious or loathsome disease and is mentally fit;
5. Plain photocopy of applicant's passport bio-page, latest admission and authorized stay;  
and
6. NICA Clearance; and
7. Bureau of Immigration (BI) Clearance Certificate.

Source: [http://immigration.gov.ph/index.php?option=com\\_content&task=view&id=25&Itemid=36](http://immigration.gov.ph/index.php?option=com_content&task=view&id=25&Itemid=36)

## STUDENT VISA

### SCHEDULE OF CHARGES FOR STUDENT VISA – 9(F)

#### 9(f) Foreign Student Fees

Application Fee	P	2,000.00
Express Fee (Filing)		500.00
Implementation Fee		1,000.00
Legal Research Fee		1,000.00
Service Fee		1,000.00
Certificate Fee		40.00
Visa Fee		1,010.00
Express Lane Fee (Certification)	P	3,270.00

#### 9F Student Visa (Extension)

Monthly Extension Fine	P	500.00
Express Lane Fee (Filing)		500.00
Legal Research Fee		20.00
Certificate Fee		500.00
Express Lane Fee (Certification)		500.00
Extension Fee (Student)	P	2,000.00

#### If expired, additional fees for the following:

Fine for overstaying per month	P	500.00
Motion for Reconsideration	P	510.00